



December 20, 2022

JOB POSTING

The City of Woodville is currently accepting applications for the position of Municipal Court Clerk. This position is responsible for all clerical and administrative functions of the municipal court, for implementing the policies established by the judge and for administering the non-judicial policy and judicial policy of the court and general court procedures. Applicants must possess a high school diploma or its equivalent and at least one year of related experience. This is a full-time position with full benefits and a salary range of \$24,960 - \$35,360 per year depending on qualifications.

A complete job description and application may be obtained contacting Woodville City Hall or on the web at www.woodville-tx.gov. Completed applications should be submitted by 4:30 p.m. on Thursday, January 19, 2023 to:

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Woodville, Texas 75979
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Email – terri@woodville-tx.gov